Electrical Engineering and Computer Science
Leave/Return of Absence

Students may request a leave of absence from the graduate program. Time used during a leave of absence does not count towards time to degree limit.

Name: ________________________________ KUID________________
Email: ________________________________ Major__________ 1st Sem. at KU: ______

Request for leave

☐ Check here if leave is beginning.

Student plans to start leave: ____________ and plans to enroll: ____________
(Semester/Year) (Semester/Year)

Leave of absence cannot exceed one academic year.

*Reason for Leave:

Request to return

☐ Check here if leave is ending. Student plans to enroll: ____________
(Semester/Year)

Student Signature: _____________________________ Date: ____________

Please return completed and signed form to EECS Graduate Office.

Advisor:  ☐ Approve  ☐ Deny

____________________________  __________________________
Advisor’s Signature  Date

Graduate Committee:  ☐ Approve  ☐ Deny

____________________________  __________________________
Department Signature  Date

*Please attach any additional information you and your advisor feel may be helpful in this review.